

**MINUTES,**  
**DATED 03/05/08,**  
**NEWFIELDS PUBLIC LIBRARY BOARD OF TRUSTEES**

**PRESENT:** LARRY AREND, KAREN LYNCH, PETER ALLEN, RACHEL PRIEST, MARIANNE KLEMARCZYK.

**Subjects:**

1. *Maintenance of building*
  1. ENERGY AUDIT, SECURITY SYSTEMS
2. *Directors report:*
  1. WEB SITE FOR LIBRARY, ART SHOW, "REACH FOR THE STARS", OPEN HOURS, PROGRAMS. DIRECTOR WILL SPEARHEAD LIBRARY NEWSLETTER.
3. *Board member's Discussions:*
  1. REVIEW ENERGY AUDIT, LIBRARY NAME EVOLUTION, FAREWELL TO KAREN LYNCH FOR SERVICE TO TOWN AND LIBRARY, USE OF LIBRARY WEB SITE, FUNDRAISING, POSSIBLE GARDEN PLOTS, TRANSFER TREASURY FUNCTIONS TO PETER ALLEN. CONSIDERED PROMINENT SPEAKERS AT LIBRARY.

**1) Maintenance.**

1. Reviewed Energy Audit by George Daranleau (from Rockingham Community Action), and agreed job well done: furnace needs to run better, lights need replacement, new attic insulation and attic door cover insulation, and review window replacement. Security system needs new quote and to be in place soon.

**2) Director's Report.**

1. Director, Rachel Priest, presented her superb work on new library web site, and board discussed many interesting implications and applications. Rachel will re-implement "reach for the stars" reading fund raising program, start scrap book after school program. Adult book club meeting was a success. Start planning April art show, with flyer, etc.
2. Rachel will now write, along with the Friends of the Library, the quarterly Newsletter. Considered issuing more frequently.

**3) Board Member's Discussion:**

1 Agreed to implement Energy audit recommendations for attic insulation, light replacement, furnace inspection, and to review window replacement analysis. Gave grateful goodbye to Karen Lynch for thoughtful and generous work for Newfields' Library. At Marianne's urging, Board agreed to have a "Welcome to new Director" event along with April Art show. Discussed further activities from children's art show to prominent local speakers, and the implications of. Wanted to know history of library name, and agreed to review. Many great uses of Rachel Priest's new Library web site, for fundraising (eg, 5K race) , new books, programs, photo's, etc.

**TO DO LIST:**

- 1) Rachel will research types of lighting replacement. Peter will get quotes on attic insulation, Larry will requote the security system, and do some initial inquiries on Library name; karen to pay bills, and transfer treasury functions to Peter.

:Meeting ended 7:45pm

Next meeting scheduled for APRIL 1

